

VIISAN OfficeCam

USER MANUAL

Windows Edition v1.5

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Trademarks

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Disclaimer

- The screenshots in this user's manual were made with Windows 10. If you are using other Windows system, your screen will look somewhat different but still function the same.
- Specifications of this software and contents of this user manual are subject to change without notice. Any modification, error correction, or feature updates made in the actual software may have not been timely updated in this user manual. User may refer to the actual software itself for more accurate detail. Any misprints, translation errors, or inconsistencies with existing software, will be updated as soon as possible.

Introduction

The VIISAN OfficeCam is powerful scanning software for USB based document cameras. This software allows you to quickly scan all types of documents from the name card to the A3 size book into JPEG or PDF files. It supports scan photos, documents, books, recognize the barcodes, and record video. All of your scanned images can be converted to PDF or editable Word/Excel/ePub/Txt files with the embedded OCR function. Along with these great features, you can use the VIISAN OfficeCam scanning software with your camera device to get great results while scanning books. For example, it can automatically flatten curved pages, erases fingers from the scanned photos, repairs the damaged edges of documents, rotates pages based on text orientation, and automatically splits both-side book page into separate images.

WARNING: This software is usually distributed with a dedicated VIISAN document scanner of a specific model number. Only when utilizing the intended book scanner hardware can this software realize its full and powerful potential. When using non-qualified book scanners, some of the features in this software may NOT work.

System Requirements

To ensure the performance of this scanner, the following hardware system requirement are necessary:

CPU	Intel® Core™ i5 or higher
RAM	8GB RAM minimum, 16GB RAM recommended.
GPU	Iris Plus Graphics or higher Graphics cards
Hard Disk	The installation and operation of the program requires 1G disk space. You can scan more images if the disk space is bigger. The recommended storage is 20G.
Operating System	Windows 7 / Windows 8 / Windows 10 / Windows 11
USB	USB port

NOTE: The system requirements and compatibility can change over time, depending on the operating system and updates from Windows.

Installing the Software

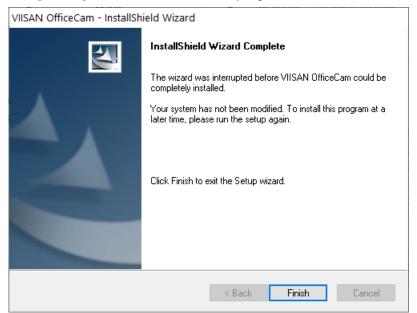
NOTE: Before installing this application software, it is recommended to close any antivirus programs or security software running on your system.

If you are installing this software from a download file, please double click the steup.exe file to start the installation process. If you are installing this software from a CD ROM, please insert CD ROM into your CD ROM driver, then the installation process may start automatically.

1. Once the installation process has started, please follow the on-screen instructions.

VIISAN OfficeCam - InstallShield Wizard -	-	×
Preparing Setup Please wait while the InstallShield Wizard prepares the setup.		4
VIISAN OfficeCam Setup is preparing the InstallShield Wizard, which will guid rest of the setup process. Please wait.	le you through	the
InstallShield		
	Cano	cel

2. Click [Finish] to finish the installation program.



Getting Started

• To start the program, please double click on the VIISAN OfficeCam icon on the desktop or start VIISAN OfficeCam from the Windows Programs list.

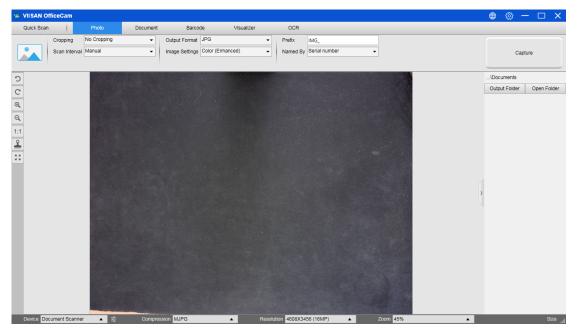


 Click the Windows Start Menu > All Programs > VIISAN OfficeCam folder > VIISAN OfficeCam.



Main Window

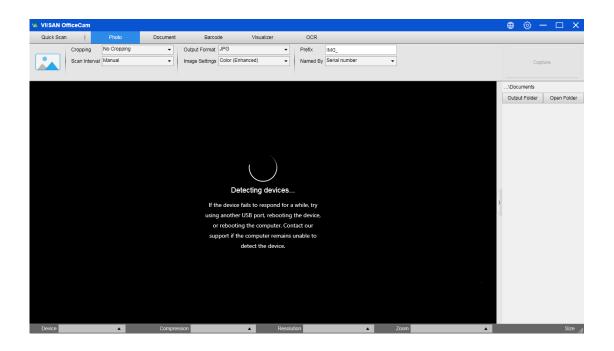
When the software is launched, you should see the main window appears as shown below. In the middle of the main window, you should be able to see the real-time preview video from the camera device.



NOTE: If you don't see the real-time preview video from the camera device and a [**Detecting devices...**] message is displayed in the middle of the main window as below,

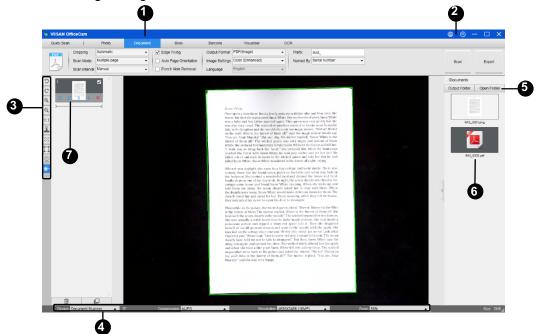
please double check the following items sequentially.

- 1) Please make sure your hardware device is correctly connected to your PC via a USB cable.
- 2) Please make sure you have lifted up the scanner's horizontal arm, which is supposed to be 90 degrees from its vertical stand. (If the camera arm is closed, then you will likely see a complete black video even if the camera is working correctly.)
- 3) Please try to connect the USB cable to another USB Port or reboot your PC.



Control Panel

Here is the outlook of VIISAN OfficeCam software control panel. You can make the change with the following settings:



(1) Function Tabs

VIISAN O	fficeCam							
Quick Scan		Photo	Document	Barcoo	de Visualizer		OCR	
	Cropping	Automatic	•	Output Format	JPG	•	Prefix	IMG_
	Scan Interval	Manual	•	Image Settings	Color (Enhanced)	•	Named By	Serial number 🗸

The VIISAN OfficeCam software provides the following scanning modules. You can select a function mode by clicking the menu tab.

Mode	icons	Description
Quick Scan	Settings	The quick scan function allows setting a quick scan button with a specific function.
Photo		The photo mode function allows you to take a snapshot by using the camera scanner device and save them into a BMP, JPG, PNG, or TIFF file format.
Document	PDF	The Document mode is used for scan documents, business cards, ID cards or any paper sheets, this function tab embedded a powerful image processing algorithms, such as repairing the damaged edges of documents or rotating pages based on text orientation, it allows scanning to a JPEG or PDF file directly, even

	creating OCR and then converting scanned files into editable
	Word/Text/Excel formats.
	 The book mode is used to scan books or magazines. This function
	embedded a powerful image processing, such as automatic
Book	scanning, such as automatically scanning, flattening curved
BOOK	pages, erasing finger images, purify background, and split page.
	(Note: The book scan mode is only enabled when detected the
	external shutter button is connected.)
Barcode	The Barcode mode is for scanning and recognizing the barcode or QR code then saving results into JPEG/Text/Excel /PDF.
	The visualizer function allows recording video tutorials or
Visualizer	projecting your laptop screen with connected a projector plus
	using the embedded whiteboard tool function during the meeting.
OCR	The OCR function allows to convert a batch scanned images into
UCK	a searchable PDF or editable Word, Excel, and Text formats, it
	supports more than 100 different languages.
L	1

NOTE:

1) Each of these Function Modes have different feature options and settings.

2) Each of these Function Modes has its own file-saving-directory.

For example: Document mode can scan images into different file directories.

(2) Settings

At the top of the main window, there are two control buttons available:

Buttons	Explanations	Note
	Language	Language settings for software UI

	Settings X
	HotKey Settings Email Sub-Camera Settings
	Menu Options Image Options
	Menu Options
	Quick Scan Menu + Full Function Menu
	Full Function Menu
	Quick Scan Menu
	Tooltip Settings
	Show Tooltips
Settings	Confirm Cancel
	• Settings: Set the menu options, show tooltips,
	image compression, set a hotkey, select E-mai
	application, and set the sub-camera.
	Help: Connect to the online support center
	About: Show the software info.
	• Export log: Export the log file.

(3) Toolbar

On the left side toolbar, there are many useful control tools available:

Buttons	Explanations	Note
C	Rotate Left 90 Degrees	
C	Rotate Right 90 Degrees	
Q	Zoom Out	
0	Zoom In	
1:1	Fit Screen / 1:1 Display	
Q	Watermark	Only available for some of the
-	(Add watermark on images)	Function Tabs
• ••	Manual Cropping	Manual cropping for a scanning
		area
K 71 K 11	Full Screen	
F 17	Focus	Only available for book scanners
38	(Trigger the Auto-Focus	that support Auto-Focus feature

	action)	
0	Web Camera	Only available when detected a
M		web camera is connected
	Laser Switch	Turn on / off the laser assist
*		(Note: This feature is only
		enabled on the device that
		supports the laser assist feature)
A3 43	A3/A4 Switch	Switch the A3 and A4 lens
A4		(Note: This feature is only
		enabled on the device that
		supports the dual-lens function)

NOTE:

The "Focus" button may appear if and only if you have a book scanner that can support the Auto-Focus features. By clicking on this button, user can manually trigger the camera to adjust the lens focus again automatically.

(4) Device Settings

At the bottom of the main window, there are some control settings for the camera device:

Functions	Explanations		
Device	Select the camera device.		
Video Settings	The video settings allow you to adjust the brightness, contrast, saturation, sharpness, and Gamma of your device. Properties Video Proc Amp Camera Control Brightness Contrast Hue Saturation Sharpness Gamma White Balance Backlight Comp Gain ColorEnable PowerLine Frequency (Ant Flicker) Default OK Cancel Apply		
Compression	Select the video compression of the camera device.		
Resolution	Select the resolution of the camera device.		
Zoom In/Out	Zoom in and out of the Window.		

NOTE:

• In the [Format] options, there are usually two options, YUV or MJPEG. YUV is an uncompressed video format, and MJPEG is a compressed video format type.

Selecting MJPEG format will allow for a higher video frame rate than selecting the YUV format, but not all camera devices support MJPEG format option.

• In the [Resolution] options, selecting higher resolutions will cause a lower video frame rate. If you are capturing a still image or scanning a document, please select the highest resolution available. If you are using this device as a visual presenter, then selecting a lower resolution may bring a smoother video experience.

(5) File Save Path Settings

On the right-hand side of the main window, there are options for setting the directory for saving files:

Button	Explanations
Select	Select file save destination
Open	Open the current file location

NOTE:

- Each Function Mode has its own file save destination. For example, the user can set and change the save destination to different destination.
- Even though each Function Mode has its own separate file save destination, all these Function Modes have the same default file-saving-directory destination after this software is installed.

(6) File Compare & Convert Settings

By right click on the image files shown in the file fetching column on the righthand side of the main window, you will see the following options:

Right Click Options	Explanations
Open	Open an image file
Сору	Copy a file
Rename	Rename a file
Delete	Delete a file
Compare	Compare multiple images in one window
Convert into PDF	Convert or merge multiple images files into one PDF file
Convert into TIF	Convert or merge multiple images files into one TIF file
Convert into Text	Convert or merge multiple images files into one Text file
Convert into Word	Convert or merge multiple images files into one Word file
Convert into Excel	Convert or merge multiple images files into one Excel file
Convert into EPUB	Convert or merge multiple images files into one EPUB file
Email	Send an image file as an email attachment
Print	Send an image file to a printer
Property	Show the property window

- The "Compare" and "Convert" functions can work on one or more image files at the same time. User can use the "shift key" or "Ctrl key" on the keyboard to help select multiple image files.
- When using the "Email" function, please make sure your computer has an email software installed, such as Microsoft Outlook.

(7) Preview Window

On the left-hand side preview window, you can use following tools that appear on each thumbnail image in order to rotate the scanned image, change the image order, or delete it.

You can also double-click on the thumbnail image to enter to the Document Page Editor mode.

1	Button	Explanations
	ຽ	Rotate Left 90 Degrees
2	C	Rotate Right 90 Degrees
	1	Move image up
3	¥	Move image down
× 1 × 0 0	×	Delete image

NOTE: The left side preview window is only available when the Scan Mode setting is set to "Multiple Image".

Scan Settings

VIISAN OfficeCam software provides several useful scan functions and each scan mode has different settings.

For example, in the [Document] mode, you can use following feature settings to scan your originals.

	•	4	@						
IISAN Office	Cam								
uick Scan	Photo	Document Book	Barcode Visualizer OCR						
PG	an Mode Multiple page	Edge Fixing Auto Page Orientation	Output Format JPG Prefix IMG_ Image Settings B&W (Document) V Named By Serial number						
	an Interval Manual	Punch Hole Removal	Language English -						
2	3	56) 9 (l						
Item	Feature	Setting Options	Explanations						
	Settings								
		Automatic	Automatic crop for a single object						
	. ·	Automatic (Multiple)	Automatic crop for multiple objects						
1	Cropping	Self-Defined	Manual crop for a single object						
		No Cropping	Scan without cropping						
		Single Page	Scan a single page for a document						
	Scan Mode	Multiple Page	Scan multiple pages of a document using						
			continuous scanning						
2		Merge Horizontally	Scan both sides of a document with left and						
			right sides merged						
		Merge Vertically	Scan both sides of a document with tops						
			and bottoms merged						
		Manual	Manual scan by clicking the [Scan] button						
		Automatic	Automatically scan when the camera						
	Scan		detects a page is turned						
3	Interval	Repeat (5sec)	Automatic scanning by a 5 second						
	IIILEIVAI		countdown						
		Repeat (7sec)	Automatic scanning by a 7 second						
			countdown						
4	Edge Fixing		Automatically crop a document and repair						
•	Lugorixing		the damaged edges						
5	Auto Page R	otation	Automatically rotate pages based on text						
Ŭ	/ late i age i t		orientation						
			This function can remove the round-shaped						
			punch holes around the edges of the						
6	Punch Hole F	Removal	originals. The punch holes around the						
			edges are replaced with the color closest to						
			the originals.						

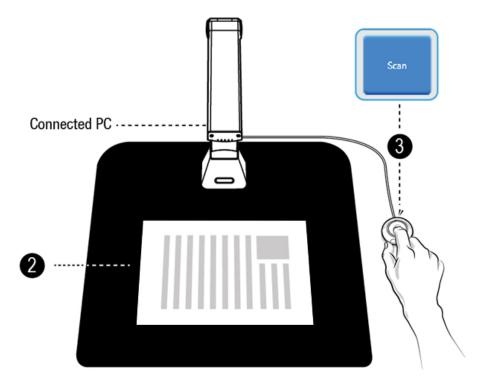
			NOTE: Punch holes may not be removed if					
			the originals are fed skewed, or the punch					
			holes are not along the edges of the					
			document.					
			NOTE: The shape of punch holes that is					
			not round cannot be removed.					
			NOTE: Punch holes may not be removed if					
			the holes overlap the text, lines or graphics.					
		BMP	Save as BMP file					
		JPG	Save as JPEG file					
		PNG	Save as PNG file					
		TFF	Save as TIFF file					
		PDF(Image)	Save as image-based PDF file					
		PDF(Searchable)	Convert image into searchable PDF file					
		PDF(Text)	Convert image into editable Text PDF file					
	Output	Text	Convert image into editable Text file					
7	Format	Word	Convert image into editable Word file					
		Excel	Convert image into editable Excel file					
		MP3 (Text to speech)	Convert document text into MP3 audio file.					
			NOTE: This function is only enabled on					
			specific models.					
		WAV (Text to speech)	Convert document text into WAV audio file.					
			NOTE: This function is only enabled on					
			specific models.					
		B&W (Document)	Output image in Black & White and whiten					
			background					
		B&W (Binarized)	Output image in Black & White					
	Image	B&W (Red Stamp)	Output image in Black & White and keep					
8	Settings		any red stamp					
		Color (Original)	Output image in original color					
		Color (Enhanced)	Output image with color enhanced					
		Grayscale	Output image in grayscale					
		Select OCR language	· · · · · · · · · · · · · · · · · · ·					
9	Language	Note: Make sure to select	the correct language of the original text from					
		the drop-down menu to pe	erform text recognition.					
10	Prefix	Add prefix for the file nam	e					
	Name Du	Serial	Name by serial number					
11	Name By	Date & Time	Name by date and time					
L	•	1						

Scanning Using Document Mode

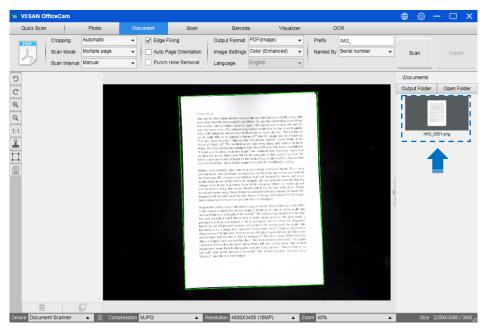
- × ✓ Edge Fixing Multiple page Image Settings Color (Enha Named By Serial number • Auto Page O Scan Mode Scar Punch Hole Removal English Rean Internal Manual ົດ ບໍ່ ໔ ໔ 1:1 ⊶I ©] ..\Docum Output Folder Open Fol 1 ▲ 素 C ssion MJPG Resolution 4608X3456 (16MP) ▲ Zoom 40%
- 1) To scan document materials, please click the top function tab into [Document] mode and make settings for your original in this option menu as necessary.

- 1) Place a document face up on the center of the scan mat.
- 2) Set the cropping to [Automatic] and click [Scan] button in the upper right corner of the scanning software in order to scan an image, additionally you may also press the external shutter button to initiate scanning.

NOTE: To continue scanning additional pages, click [Scan] button and repeat this step to scan additional images.



3) When scanning is complete, the scanned image will appear on the right-hand side of the output window, allowing you to double-click on the thumbnail image to open the scanned result.



4) The following is an example for a scan in the B&W (Document) mode.

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Manual Cropping

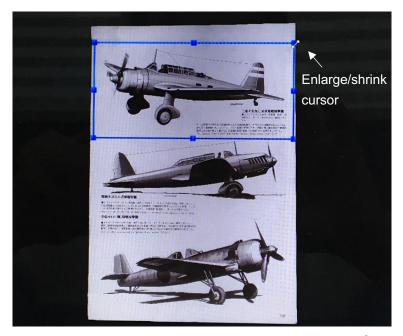
This software allows the user to manual crop for a scanned object before scanning the final image.

To adjust the cropping frame please follow methods below.

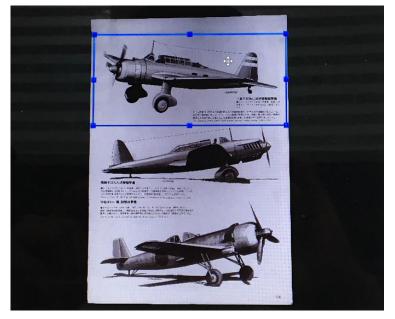
Set the cropping mode to "Self-Defined".

Move the blue cursor to a corner or an edge of the crop frame (the blue cursor will change

to \Im \checkmark \Rightarrow). Click and drag the cursor to enlarge or shrink the cropping frame to the desired size.

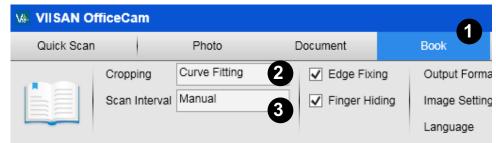


Move the blue cursor within the cropping frame (the cursor will change to). Click and drag the cursor to move the entire cropping frame to the desired area.

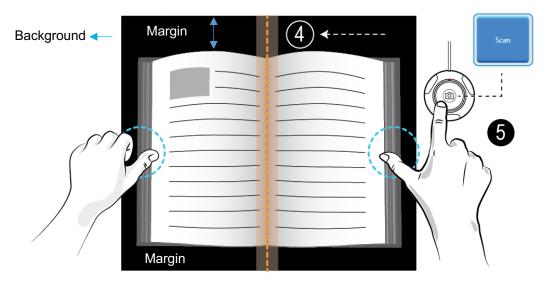


Scanning by Using Book mode

- 1. To scan a book or booklet, set the top function tab to [Book] mode.
- 2. According to the thickness of the book, select scanning with "Curve Fitting" or "Straight Fitting" from the drop-down menu of Cropping and then set the Scan Interval to "Manual".
- 3. Check the "Finger Hiding" feature. (If necessary)



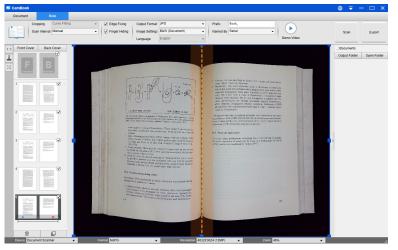
- 4. Place an opened book face up on the black scan mat and then align the center of the opened book with the vertical orange line on the screen.
- 5. Press your fingers against on the both-side of the opened book and then press the [Scan] button to perform a scan as show below.



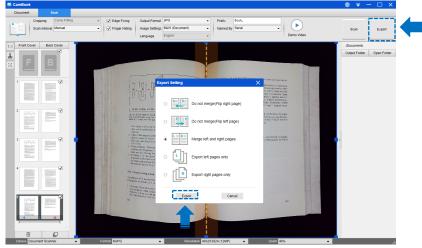
NOTE:

- 1. The book must be placed within the scanning area with enough margin space on the top and bottom of the background, because very narrow background margin will affect the page flattening algorithm performance.
- 2. The book scan mode is only enabled when detected the external shutter button is connected.

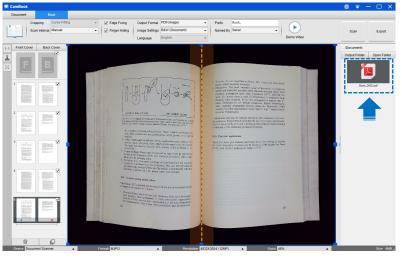
1. After scanning, the software will automatically flatten curved page and split them into two separate images, then display in the left-hand side preview window.



- 2. To export the scanned images, press the [Export] button in the upper right corner to open the Export Settings menu.
- 3. Select a format and then click [Export] button to output your scanned images.



4. After exporting, the file will be shown in the right-hand side output window, there you can double-click on the file icon to open the scanned result.

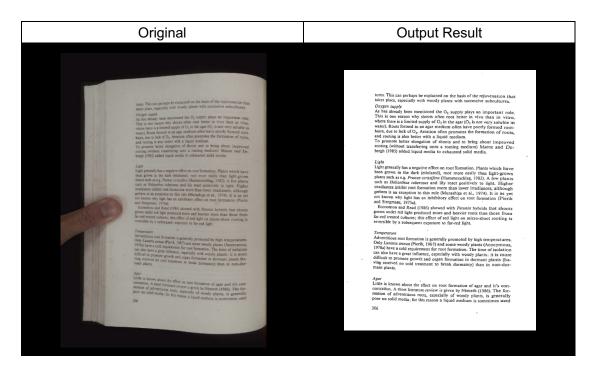


Export Settings:

Here are some options for exporting the scanned page.

Page Export Settings	Descriptions
A B	Export without merging. This is for flip-right style books
	Export without merging. This is for flip-left style books
	Export with merged left and right pages.
	Export left pages only.
	Export right pages only.

NOTE: Export Settings are only available for the Book scan mode; the following is an example of automatic curved page flattening and finger erasing in [Book] scan mode.



The Scan Settings of Book Mode

In the Book function mode, you can use following feature settings:

		G		3			e)			8		
VIISAN Off	ficeCam												
Quick Scan		Photo	Document		Book	Barco	de	Visualizer		OCR			
		Curve Fitting	•				PDF(Image)		-	Prefix	Book_		
	Scan Interval	Manual	•	ĺ) Finger Hiding - In		English	ent)	•	Named By	Serial	number	•
		2)	4	6		0				9		

Item	Feature Settings	Setting Options	Explanations					
		Curve Fitting	Automatic curved page flattening NOTE: This is used for scanning thicker books with curved surfaces					
1	Cropping	Straight Fitting	Automatic straight page flattening NOTE: This is used for scanning thinner booklets with straight surfaces					
		Manual	Manual scan by clicking [Scan] button					
	Seen	Auto	Automatically scans when the camera detects a page is turned					
2	Scan Interval	Repeat (5sec)	Automatic scanning by a 5 second countdown					
		Repeat (7sec)	Automatic scanning by a 7 second countdown					
3	Edge Fixing	g	Automatically crops a document and repairs the damaged edges					
4	Finger Hidi	ng	Automatically erases fingers					
		PDF(Image)	Save as an image-based PDF file					
		PDF(Searchable)	Convert image into searchable PDF file					
		PDF(Text)	Convert image into editable text PDF file					
5	Output	JPEG	Save as JPEG file					
	Format	EPUB	Convert image into an Electronic					
			Publication E-Book file					
		Text	Convert image into editable Text file					
		Word	Convert image into editable Word file					
		B&W (Document)	Output image in Black & White and whiten					
			background					
6	Image	B&W (Binarized)	Output image in Black & White					
	Settings	B&W (Red Stamp)	Output image in Black & White while					
			keeping red stamps					
		Color (Original)	Output image in original color					

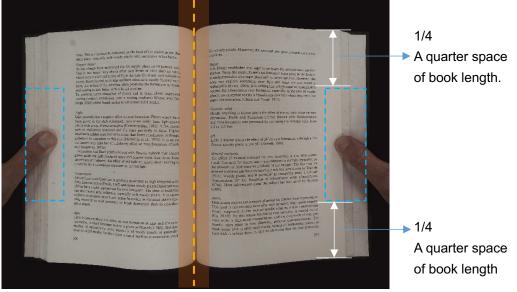
		Color (Enhanced)	Output image with color enhanced						
		Gray	Output image in grayscale						
	Language	Select OCR language	9						
7		Note: Make sure to select the correct language of the orig							
		from the drop-down menu to perform text recognition.							
8	Prefix	Add prefix for the file	Add prefix for the file name						
9	Nomo By	Serial	Name by serial number						
9	Name By	Date & Time	Name by date and time						

The Special Feature of Book Scan Mode

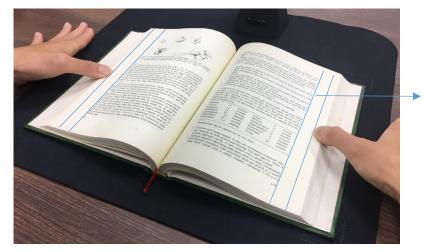
Finger Removal Function

The VIISAN OfficeCam offers a very useful function which detects fingers at the margin of books and erases them from the scanned image. The following requirements must be fulfilled before using the "Finger removal" function properly.

- 1. Ensure that you have selected the [Finger Hiding] function in the software.
- 2. Place an opened book face up on the black scan mat.
- 3. The center of the book must be aligned with the vertical orange line on the screen.
- 4. The fingers should be placed in the middle of the edges of the opened book.



5. The fingers should be positioned with a similar distance to the text elements in the book as the following picture shows.



Keep a distance at least 10 mm between text and finger

NOTE: If the distance is too small, the finger removal function may not correctly remove the fingers from the scanned image.

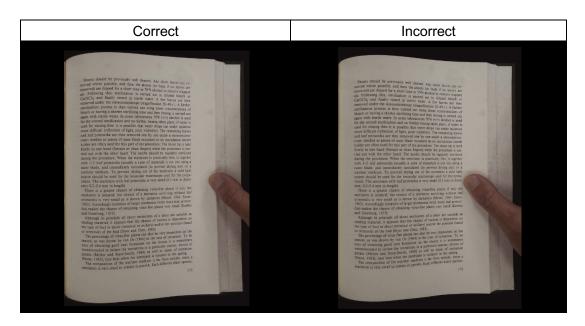
Correct Finger Position

There are some finger positions that can cause a malfunction of the "Finger Removal" function.

The following are a few examples of correct and incorrect finger positions.

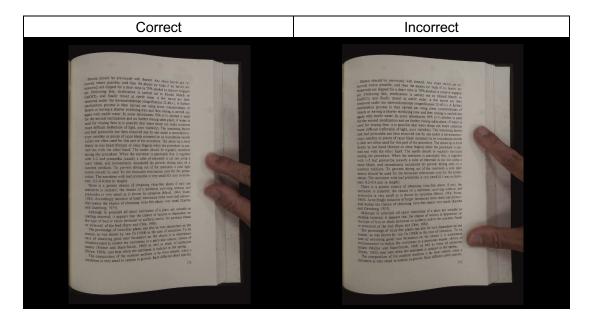
Distance too small

The fingers should be positioned at a distance to the text elements in the book as shown in the picture example. Do not place fingers too close to the text of the book.



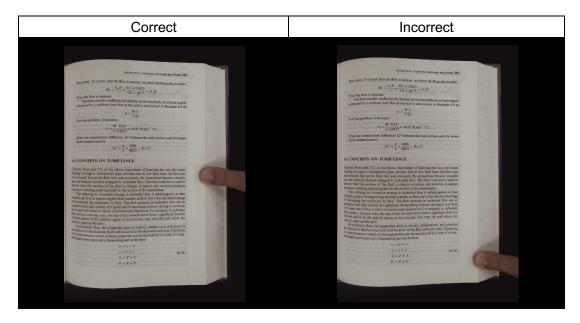
Multiple fingers hold the book

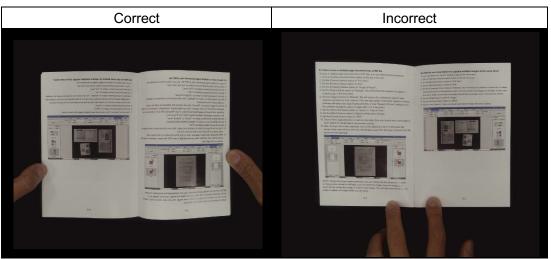
When using multiple fingers to hold down the book, place your fingers together in the middle of the edge of the book. Do not spread your fingers too far apart.

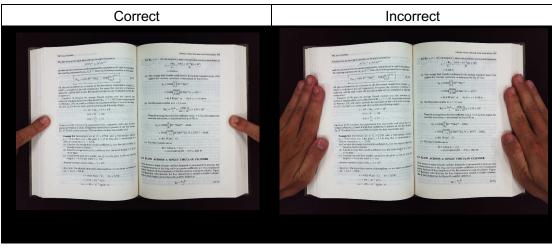


Single Finger Position

Always keep your finger straight and placed on the middle section of the opened book. Do not place your finger on the top or bottom of the opened book.







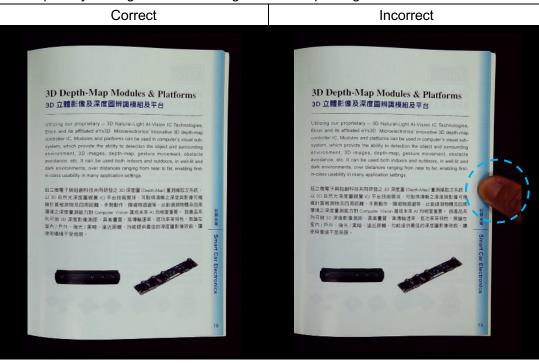
Mixed Patterns and Colors

To scan a flat, color magazine or catalog, we recommend turning-off the "Finger Hiding" function in the scan settings, as the finger removal function may cause malfunction, the reason being that the analyzing algorithm will detect an area of mixed patterns and colors at the border of the image.



Do not place your finger on the book's edge if mixed patterns are present.

Do not place your finger on a book edge with color printing.



Scan Size Limitations

An opened book can't occupy less than one-half the width of the scanning area. If scanning with a book that is too small, the finger removal function may not correctly remove the fingers from the scanned image.

-	width 1	width _{1/} wid	+
	在春年上外元》在田花亮的十合里的。 18	因为这是预考意识的人议器会事定意识。我不得不得自己要 10 ⁷	
	用下降,很烂上来的处者一个个规过了。甚至还被一位年的 七句的银令女子规过了。"加油物1"地方我就动,唉,摸下	与之相伴。"自我"这一意识电容。然而我要力得它们看作 "便宜的形式"。这是一种奇妙的思考方式,一种奇妙的感觉。	
	将汽车的手死拉到了反去爬拔。身体散了架,好像 立时就要 分景亮折,汽油机尽,螺丝松动,由 段的数量不将,速度意	下来了。倘若我认为自己是一个有血有肉的道生生的人, 电 许就会乐地中因为苦情而崩溃。"自己"这一座在阴境乐边里。	
	内有不易多。目已当然留在这时做没时没两款的平两一款。 虽然有努力向前的完议,整个身体却急急不听得就,就对他	3月月前并端。 我这样告诫自己,几乎一心一意地想要这几句话,当并	
	双联显然开始场了,可是庆玄十五公里里七千五公里走,同室不等言,自己仿佛站过这桥领景的政内权的举两一颗	"我不是人、是一架纯粹的低器。所以作去毫无损感觉。 唯有向前身处。"	
	发了动作, 好岁可以像平常那样跑步了。万幸万幸。	二十公里、用尽一切手段集到了尽头。	
	要如牛多、大泉原快多行走相差无无。不过一多两多、一点 一点地,行得回忆起来了、将成死心漏地了,踊上的就肉被	再供一下。然而如何思想,那两个人结果都被收了脑袋嘛。 不管怎样,我百枚努力。总算咬着浮跳见了更满苦痛的	
	动	忠信,中斥,政商, 只剩下最后一点点位,未求你们好歹无时,	
	动起上半身、让动能作向下半身、借这方量将两条圈向前推	的政法革命议会一般。我拼命地说服身体各部。勉励、乞求、	
	无否之告,或只持不许但宣布两条不肯谨慎的题,改图 以上半身为中心的流迹。将两条手臂大大地甩动起来,重	全理解,但无论如何,唯有历时者取取规定全任,就准开京 和罗伯斯总尔等人巧言如要地说服心怀不满,就图编年而此	
	思注首选、照邻有与我不大一样的想法。 王永之命、我只得不再指望那两条不听便唤的腿、逐期	近。现一百公里乃是未知的保险,身体处处皆有牢骚。我定	
	呼吸电报正常:一丝不乱、嗜独两腿不听使唤。虽然一门心	的那位张娄上拜,再声频讲各自的强楚,连声悲鸣,警告进	
	此来,我立即发现自己并非关于可以继续奏跑的状态。 職主 的目内发展, 行為交成了坚硬的目標就。 耐力还歸線有金	改要改要、身体各个部位进一开始疼痛、先是有腿疼了 一番、然后将移列方器,将特移到出大腿 致证件、浑身	

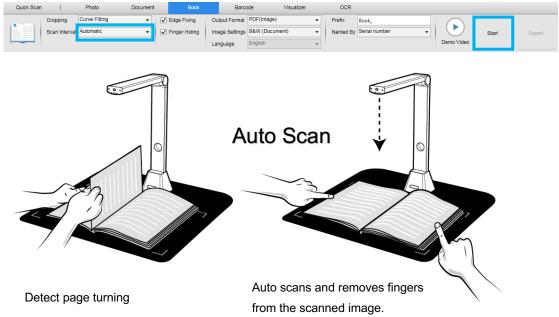
Do not place the book outside the scanning area.



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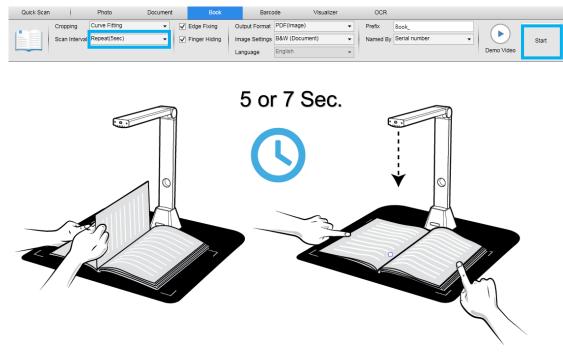
Auto Scan Function

This VIISAN OfficeCam scanner software offers a very useful automatic scan function. When the scanner device detects a page is turned, the software will automatically start continuous scanning. To use the Auto Scan function, please set the Scan Interval to "Automatic" from the top setting panel and then press "Start" button to start auto scanning, to stop scanning, press the "Stop" button.



Scan Interval

You can also set the specified time interval to continue scanning for an extra page.



The book scanner automatically activates after the specified time-period passes.

Setting Front and Back Cover Images

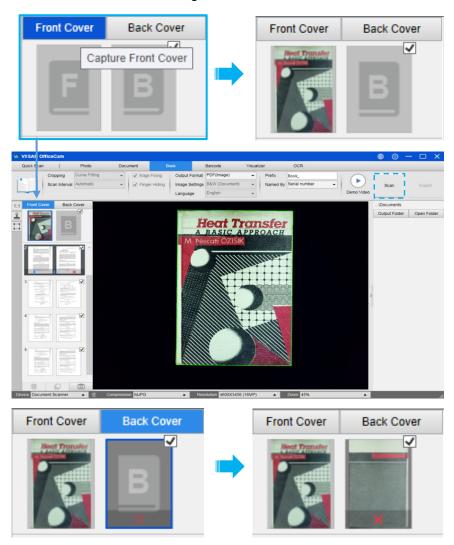
To scan the front and back cover images of your book, you can follow the below steps.

Click on the "Front Cover" button on the left-hand side.

- 1) Place the book front-cover (face up) at the center of the scan mat.
- 2) Set the [Image Settings] feature option to "Color (Original)." Highly recommended!
- 3) Press the [Scan] button to scan the front cover image.

NOTE: When entering the cover scan mode, the software will automatically activate the auto-cropping function.

- 4) After scanning, the book cover thumbnail will be automatically displayed in the left side preview window as in the example below.
- 5) To scan the back-cover image, click the "Back Cover" button and turn the book to the back-side (face up) at the center of the scan mat, then press the [Scan] button to scan the back-cover image.



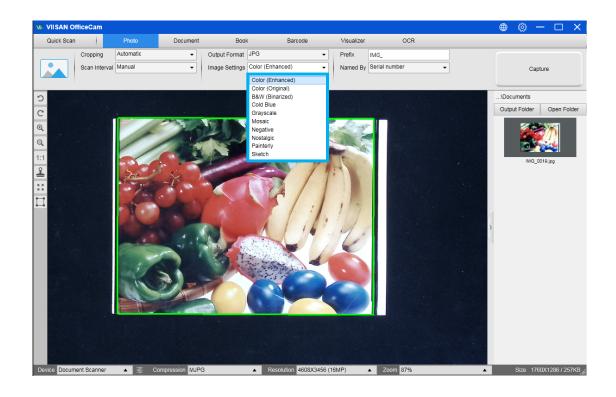
NOTE: You can click "X" icon on the thumbnail to remove the cover image and rescan a new image if necessary.

Usage Example

How to Take a Nice Snapshot?

To scan a nice snapshot well, you can follow the below steps.

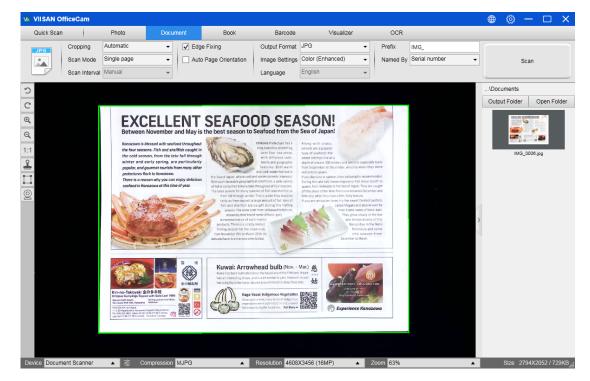
- 1) Click on the [Photo] function tab in the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic".
- 3) Set the [Scan Mode] feature option to "Single Page", this will instruct the software to only capture one side of the object.
- 4) Set the [Name By] feature option to "Serial" or "Date & Time".
- 5) Set the [Image Settings] feature option to "Color (Enhanced)", this will instruct the software to improve the color quality of the output image. If can also choose other color filter features like Mosaic, Negative, Nostalgic, Patently, and the Sketch to capture your photo. Set the [Output Format] feature option to "JPEG", this will instruct the software to output the image file in the JPEG format.
- 6) Click on the [Capture] button in the upper right corner, then you should see in the file column on the right side that a JPEG file has been created.



How to Scan a Color Document Well?

To scan a color document well, you can follow the below steps.

- 7) Click on the [Document] function in the top menu bar.
- 8) Set the [Cropping] feature option to "Automatic".
- 9) Set the [Scan Mode] feature option to "Single Page", this will instruct the software to only capture one side of the object. (You can also select "Merge Horizontally" to scan both sides of an object and merge them into one image. This is useful when you want to scan both sides of an object, for example business cards, and merge them into one image file.)
- 10) Set the [Name By] feature option to "Serial" or "Date & Time".
- 11) Set the [Image Settings] feature option to "Color (Enhanced)", this will instruct the software to improve the color quality of the output image.
- 12) Set the [Output Format] feature option to "JPEG", this will instruct the software to output the image file in the JPEG format.
- 13) Click on the [Scan] button in the upper right corner, then you should see in the file column on the right side that a JPEG file has been created.



NOTE: Avoid scanning documents in places near window or other environments with strong lighting. Excessively bright ambient lighting will affect image saturation and thus affect scanning results.

Scanning a document and saving it as a PDF file

To scan a single page document and save it as a PDF file, you can follow the below steps.

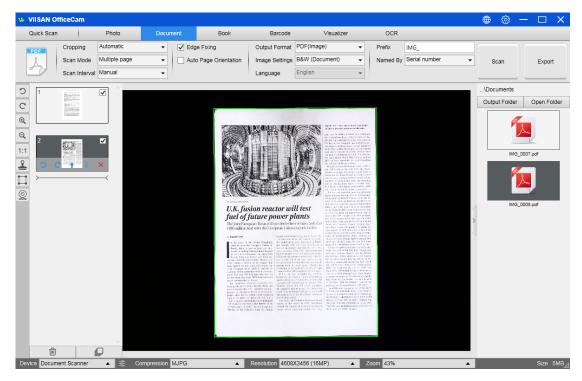
- 1) Click on the [Document] function in the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic", this will instruct the software to search for a single suitable document in the preview window and crop out a good image. Once this object is detected, you will see a green color box drawn around the object in the preview window.
- 3) Set the [Scan Mode] feature option to "Single page", this will instruct the software to only capture one page of the document.
- 4) Set the [Scan Interval] feature option to "Manual".
- 5) Check "Edge Fixing" and "Text Orientation" on the menu bar if necessary.
- 6) Set the [Output] feature option to "PDF (Image)", this will instruct the software to output the image file in the PDF format.
- 7) Set the [Scan Settings] feature option to "B&W (Document)," this will instruct the software to output the image file in the B&W style and remove undesired shadows.
- 8) Click on the [Scan] button in the upper right corner, then you should see a PDF file has been created in the file column on the right side.

Quick Scan		Photo	Docum	ent	Book		Barcode		Visualizer		OCR				
PDF	Cropping	Automatic	•	🖌 Edge Fi	xing		Output Forma	PDF(Imag	le)	▼ Pre	fix	IMG_		<u>ر</u>	
8	Scan Mode	Single page	•	Auto Pa	ige Orienta	tion	Image Setting	B&W (Do	cument)	▼ Na	med By	Serial number	•	Sc	an
	Scan Interval	Manual	Ŧ				Language	English		-					
														\Documents	
									_					Output Folder	Open Fold
				ANNAYNES											
														1 i i i i i i i i i i i i i i i i i i i	
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				for unit not testin Table 1 shows the s	g in time series for any summary of the results	elength V and an of percentreization	in value of the parameter P, a is study and recommendation	the same time.							
				appropriate for giv basic aspects - pos	en length Fand value set of the test, its subd	of the parameters by and stars of to	π θ , We have taken into orn «.	ideration three							
				Table 1 Oververy	Concernent als insistered	Terrent level to offi	ere writes and values of paramet	al an 175							
				4	25		1 300	500							
				13,855	PEAGE+1265	80.400 - 010		1917210							
				(1.1.1%) 108.17	ACT SQUIP	ADS INSE RO AGE NOR	/13,557 /13,557	406,NC* 406,NC*					>		
				Source Authors' citado	IN ROOM I	ACCIDE	745,507	404,803					ŕ		
				The most suitab	le tots for very short i	ime series are th	e ADE and PP tots, the best	do nue cluo							
				P, For higher value	is of parameter \$, the	NGP and in also y	next in the case of lower sale mitable recoluble and by ADF tage, 12								
				of parameter 4, the The cost arene	PP and KPSS tests are prate pert for values if	affairri, in cor	many, NGP test can be used a 7 = 100 searche ADE test, au	and highly							
				ment for d ₁ < 0.7 is In the case of w	the PP test and for #,: ay long time series, I.	 0.7, the NGP to n.11 pur case for 	st. T = 500, the results of all th	analoged state							
				by the ADF GLS in	na best results for 0, « x: NGP tests	0.9 were achieve	al by the NGR ADF and PP 1	sits, for 9, > 0.9							
				CONCLUSION	n firme verifes is seen	f the fundament	tal steps in the constructio	of minariate							
				and multivariate e	conometric models a maint no concernitation	to the theory of on to enclose wh	iers reveral possible unitsue ich test to donose based on al	usts, the aim							
				The nonlivere of of the parameter #.	in the autoerweater t	istudy where the traces AB(1) will	etteria were the length of time	series and value							
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				62											

Scanning a Multi-Page Document into a PDF file

To scan a multiple page document into a PDF file, you can follow the below steps.

- 1) Click on the [Document] function in the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic"
- 3) Set the [Scan Mode] feature option to "Multiple page", this will instruct the software to capture multiple pages of the document.
- 4) Set the [Scan Interval] feature to "Manual", this will instruct the software to wait for a user capture command for each capture. (You can also select "Automatic" options to let the software self-detect the page flipping process, or use "Repeat (5/7 sec)" options to let the software repeatedly scan images after 5 or 7 seconds.)
- 5) Set the [Name By] feature option to "Serial" or "Date & Time".
- 6) Set the [Image Settings] feature option to "B&W (Document)".
- 7) Set the [Output Format] feature option to "PDF (Image)".
- 8) Click on the [Scan] button to scan one page, then you should see a new page has been added on the left-hand side in the preview column.
- 9) After all desired pages have been scanned, click [Export] next to the [Scan] button in the upper right corner of the main window, then you should see a new PDF file has been created in the file column on the right-hand side.



NOTE: During the image scan process, you can manipulate the temporary images in the preview column on left-hand side, such as rotating the image, moving an image up or down the list, deleting the image, or inserting a new image.

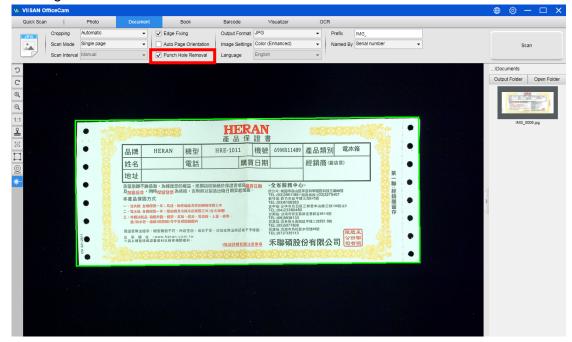
You can also click on the <a>[Clear] button to delete all images when you are done.

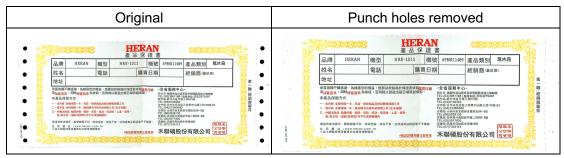
How to remove the punch holes from a scanned

document?

To remove the punch holes from a scanned document, you can follow the below steps.

- 1) Click on the [Document] function in the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic".
- 3) Check the "Punch Hole Removal" feature.
- 4) Select the output format.
- 5) Click on the [Scan] button in the upper right corner to scan the punch hole document.
- After scanning, the OfficeCam software will automatically remove the punch holes around the edges of the document and fill the holes with the color closest to the originals.





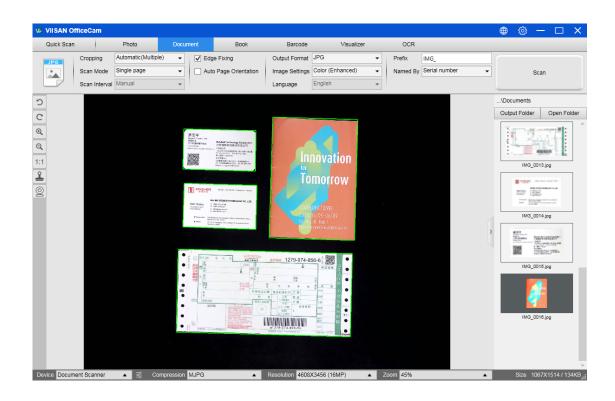
NOTE:

- Punch holes may not be removed if the originals are fed skewed, or the punch holes are not along the edges of the document.
- The shape of punch holes that is not round cannot be removed.
- Punch holes may not be removed if the holes overlap the text, lines or graphics.

Using the Crop Feature to Scan Multiple Images at the Same Time

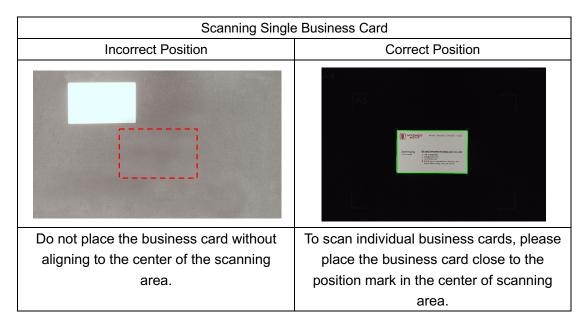
To use the crop feature to scan multiple images at the same time, you can follow the below steps.

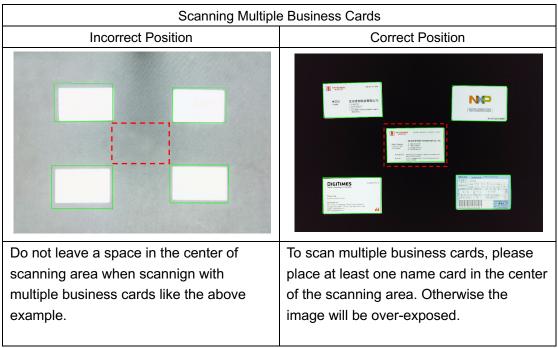
- 1) Click on the [Document] function in the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic (Multiple)", this will instruct the software to search for multiple objects in the preview window and crop out as many images as possible. A green color box will be drawn around any meaningful objects that have been found in the preview window.
- 3) Set the [Scan Mode] feature option to "Single Page".
- 4) Set the [Scan Interval] feature to "Manual".
- 5) Set the [Output] feature option to "JPEG".
- 6) Click [Scan], then you should see multiple image files been created.



Scanning a High-Quality Image of a Business Card

- 1) Click on the [Document] function in the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic" for scanning a single card or "Automatic (Multiple)" to scan with multiple cards.
- 3) In order to get a better image quality, please place the name card in the middle of the scanning area. This will ensure the AE (Auto-Exposure) algorithm will not over-expose the photo during the capturing process and thus cause the image to be too bright.





Scanning a Multi-Page Document into a Word File

To scan a multi-page document and create OCR to then put into a Word file, you can follow the below steps.

- 7) Click on the [Document] function in the top menu bar.
- 8) Set the [Cropping] feature option to "Automatic".
- 9) Set the [Scan Mode] feature option to "Multiple page".
- 10) Set the [Scan Interval] feature option to "Manual".
- 11) Set the [Output Format] feature option to "Word", this will instruct the software to output the scanned result in a Word file.
- 12) Based on the content of the document, select Recognize Language from the [Language] feature option.
- 13) Set the [Name By] feature option to "Serial" or "Date & Time";
- 14) Click on the [Scan] button in the upper right corner to scan multiple pages.
- 15) After all pages have been scanned, click [Export] next to the [Scan] button in the upper right corner of the main window, then you should see a new Word file has been created in the file column on the right-hand side.

Quick Scan		Photo	Document	Book	Barcode	Visualizer	OCR			
	Cropping	Automatic(Multiple)	▼ ✓ Ed	ge Fixing	Output Format	Word	✓ Prefix	IMG_		
	Scan Mode	Multiple page	▼ Au	to Page Orientation	Image Settings	Color (Enhanced)	 Named By 	/ Serial number	- Scan	Export
==	Scan Interval	Manual	-		Language	English	•			
1	am/mp								\Docume	nts
									Output Fo	older Open Folde
2				She wa	apon a time there lived a low as so fair that she was not	ely grincess with tar skin and blue e nod Snow White. He mother disd the marited again. This queer wite The worked stepmother wanted to br	verv			w
)	Bergerander finder Bergerander	×		most b feirror "Snow and je to the But wh har an and to	eautht lady in the kingdom if Mirror on the wall. Whe is would say, "You are, Your Vible is the fairest of there alcus of Snow White. She of thread wall with the fill want y hen the humanine reached th at set her fires. He killed a did hor that he had killed S	The whole adjusted by the mongle in the largest of them al.? And the million the largest " fact one day, the mimor reg in al." The excluding users was sorry a referred her humanian to take shore <i>x</i> or to bring back her heart, she order to force stiwill. Show White, he took in ear and took its heart, of the wicked g way White, Show White wandered in the Wildow White.	Nied, Nied, Ingry Wilto ered ty cni			IMG_0017.docx
				When nobod in the brind, i lined ii woke thom	ty there, but she cound seve bedroom. She cooked a w finally slept on one of the t in the cottage came home a up and told them her story When the dwarfs were awe on. The dwarfs were awe	a tiny outlage and wern inside. There in plates on the lable and seven tiny underful moai and cleaned the house years. An application of the labor of the disgond Smox White steaping. Whe is seven dwarfs asked her to stay if Caroe White would make deletours is dicated to her. Every morning while means to spen the door to stargers.	who n she v with meals		>	
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How to scan barcodes and save the result in an EXCEL file?

To scan barcodes and save the result in an EXCEL file, you can follow the below steps.

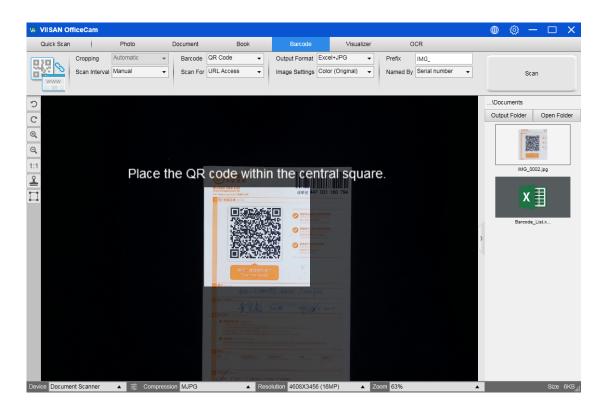
- 1) Click on the [Barcode] function on the top menu bar.
- 2) Set the [Cropping] feature option to "Automatic".
- 3) Set the [Scan Interval] feature option to "Manual".
- 4) Based on the barcode type to select Barcodes or QR Code from the Barcode feature option.
- 5) Set the [Scan Settings] feature option to "Color (Original)".
- 6) Set the [Output format] feature option to "Excel + JPEG", this will instruct the software to output scanned barcode in an EXCEL file and keep an image file, (you can also select "Text + JPEG" options to output the scan result into a text file with keep an image).
- 7) Set the [Name By] feature option to "Barcode", this will instruct the software to save the image file and name it with the barcode number scanned from this image.
- 8) Click on the [Scan] button on the upper right corner, then you should see an EXCEL file pop out with scanned barcode value stored in it.

VIISAN Off	ficeCam								🌐 🏟 — 🗆 🗡
Quick Scan		Photo	Document	Book	Barcode	Visualizer	OCR		
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How to scan QR barcode and open URL?

To scan QR code and automatically execute URL after scanning, you can follow the below steps.

- 1) Click on the [Barcode] function on the top menu bar
- 2) Set the [Cropping] feature option to "Automatic".
- 3) Set the [Scan Interval] feature option to "Manual".
- 4) Select the [Barcode] feature option to "QR Code".
- 5) Set the [Scan for] feature option to "URL Access".
- Set the [Output format] feature option to "Excel + JPEG", this will instruct the software to output scanned barcode in an EXCEL file and keep an image file, (you can also select "Text + JPEG" options to output the scan result into a text file with keep an image).
- 7) Set the [Image Settings] to "Color (Original)".
- 8) Place the QR code within the central square.
- 9) Click on the [Scan] button on the upper right corner, then the software will automatically execute URL after scanning.



Combining Multiple Image Files into One PDF File

If you have captured multiple images in your file directory, you can easily combine them into one PDF file:

- In the file directory column shown on the right-hand side of the main control window, you can press and hold the "Shift" key or the "Ctrl" key while you use your mouse to click and select multiple JPEG image files;
- 2) Right click on these selected image files, and then you should see a pop-up window with multiple options.

Open(O)
Copy(C)
Rename(M)
Delete(Del)
Compare
Convert into PDF
Convert into TIFF
Convert into Text
Convert into Word
Convert into Excel
Convert Into EPUB
Email
Print(P)
Properties

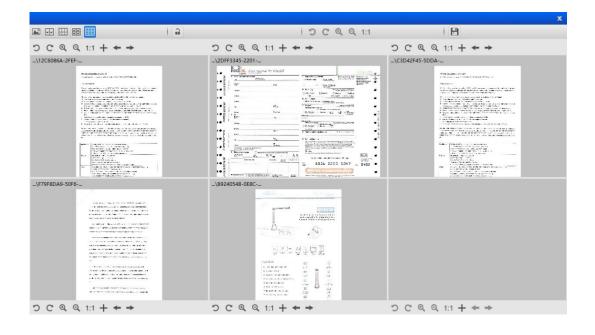
- Please select the [Convert into PDF] option, then the PDF Creating Tool window will appear.
- 4) In the PDF Creating Tool window, you can Add, Delete, Move Up, or Move Down an image, or you can adjust PDF file size and name the File Name for the targeted output PDF file.
- 5) When you are ready, please click on the [Export] button to create the PDF file.

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Add	Up	Down Top	Bottom	Delete	o o
Output Format	PDF (Image)	▪ Language	Afaan Oromo	•	PDF Size
Save Path	C\Users\Sam PC\Documents			Select	Export
File Name	C:\Users\Sam PC\Documents\IMG_0007.PDF				LJ

Comparing Multiple Image Files in One Window

If you have captured multiple images in your file directory, you can easily compare them side-by-side by using the Image Comparing feature:

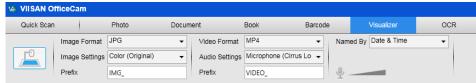
- In the file directory column shown on the right-hand side of the main control window, you can press and hold the "Shift" key or the "Ctrl" key while you use your mouse to click and select multiple JPEG image files.
- 2) Right click on these selected image files, and then you should see a pop-up window with multiple options.
- 3) Please select the "Compare" option, then the Image Comparison window will appear;
- 4) You can select up to 6 images and compare them in the same widow.
- 5) Using the "Lock/Unlock" option, you can rotate or zoom in on each individual image or apply these functions to all images.



How to use Visualizer feature in the classroom?

You can use this software along with a document camera as a powerful Visualizer. First, you will need to connect your Notebook PC to a projector, and project your computer screen onto the projector. Then launch this document camera software, and follow the following procedures:

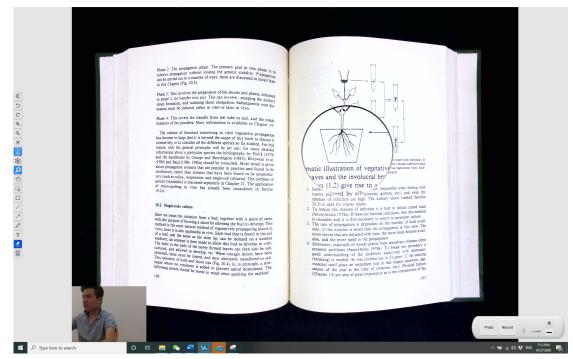
1) Click on the [Visualizer] function on the top menu bar.



- 2) Set the output format from the [Output Format] feature option.
- 3) Set the audio input from the [Audio] feature option.
- 4) Set the [Name By] feature option to "Serial" or "Date & Time".
- 5) Click on the [Resolution] button on the bottom of the main window and select a desired resolution value. (Note: higher resolution will cause lower frame rate).
- 6) Click on the [Full Screen] button to enter the Full Screen mode.



7) You can also use the Rotation and Zoom buttons to control the preview video.



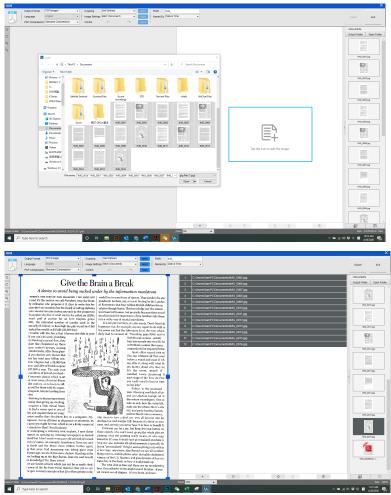
NOTE:

- 1) This [Full Screen] display button only available under the [Visualizer] function mode.
- 2) You can also use this [Visualizer] function to create a video tutorial.

How to convert batch documents with the embedded OCR function?

You can use embedded Optical Character Recognition (OCR) function to convert a batch scanned images into searchable PDF and editable Word, Excel, and Text formats, it supports more than 100 different languages.

- 1) Click on the [OCR] function tab on the top menu bar.
- 2) Tab the icon $\stackrel{\textcircled{}}{=}$ to load the images to convert OCR.
- 3) Set the [Output Format] feature option to output the scanned images into an editable Word, Excel, Text files or searchable PDF.
- 4) Based on the content of the document, select Recognize Language from the [Language] feature option.
- 5) Set the [Name By] feature option to "Serial" or "Date & Time".
- 6) After all the images have been added, click [Export] button in the upper right corner of the main window to convert the files, then you should see a new export file that has been created in the file column on the right-hand side.

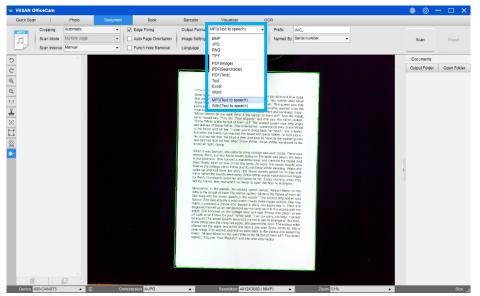


How to generate MP3 or WAV (Text to speech) audio files?

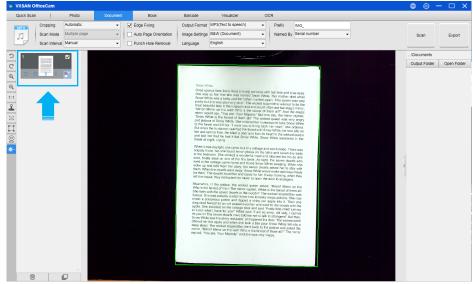
To scan and generate MP3 or WAV (Text To Speech) audio files, you can follow the below steps.

- 16) Click on the [Document] function in the top menu bar.
- 17) Set the [Cropping] feature option to "Automatic".
- Set the [Output Format] feature option to "MP3 (Text to speech) or MAV (Text to speech), this will instruct the software to output the scanned result in an audio format file.
- 19) Set the [Language] feature for text speech based on the content.
- 20) Set the [Name By] feature option to "Serial" or "Date & Time".

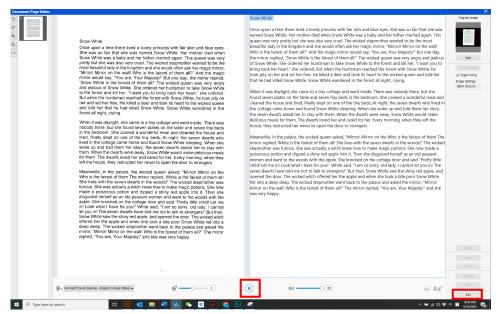
21) Click on the [Scan] button in the upper right corner to scan multiple pages.



22) After scanning, double-click on the left side thumbnail to enter edit mode.



23) Within the edit mode, you can modify the text in the right side window and click the play icon to the pre-test voice. If everything is correct, click the Exit button to exit the edit mode.



24) Click the "Export" icon to output the audio (MP3/WAV) format file.

V VIISAN OfficeCam			● ◎ — □ ×
Quick Scan Photo	Document Book	Barcode Visualizer OCR	
Cropping Automatic Scan Mode Multiple page Scan Interval Manual	Clige Fixing Auto Page Orientation Punch Hole Removal	Output Format MP3(Text to speech) Trage Settings B3W (Document) Language English Trage Settings Figlish Trage Settings Figlish Trage Settings Figlish Trage Settings Figlish Figlish	Scan Export
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NOTE:

- The Text to speech function is only available for specific models.
- The OfficeCam is using Windows TTS (Text To Speech) embedded engine to generate audio MP3 or WAV files from the recognized text in OfficeCam software. Windows is by default configured to have "Voice" that corresponds to the GUI user interface language of Windows. For example, if your using Win10 English, the OfficeCam will be able to generate English output MP3 or WAV files. Besides, if you want to generate other languages into an audio MP3 or WAV files such as French from a paper document on your English Windows, this is by default not possible because no French voice is installed.

How to add the localized voices in Windows?

To add the localized voices and use them in OfficeCam TTS (Text To Speech) output, you can follow the below steps.

 In Windows 10 Settings -> Time & Language -> Language -> select "Add a language"

← Settings	– 🗆 X
යි Home	Language
Find a setting	
Time & Language	Preferred languages
🗟 Date & time	Apps and websites will appear in the first language in the list that they support. Select a language and then select Options to configure keyboards and other features.
🚳 Region	+ Add a preferred language
A [≇] Language	English (United States) A [≠] C3 ↓ △ □ Default app language; Default input language Windows display language
	A学 日本語 AP CS 🛛 🖉 📼 Language pack installed
	A ^字 中文(台灣) A [#] ♀ ♀ ↓ ☎ ■ Language pack installed

2) For example, select "Francais (France)" than click "Next" button.

← Settings	Choose a language to	install	-	×
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	Next	Cancel		

3) Check the "Speech Recognition" option and then click the "Install" button to download the Speech pack.

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a [≉] Language	Text-to-speech (36 MB)	,≉ Ç L Z m	
D Speech	Handwriting (3 MB)	t	
	Choose a different language Install Cancel		

4) Once the Francais (France) speech recognition pack is installed, you will see the "Francais (France)" option appear on the Language setting menu.

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Find a setting	 ♣ English (United States) ♣ ♀ ♀ ♀ ∞ ▲ ▷ □ ➡ □		
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👰 Region	A学中文(台灣) A C Q C 回 A Language pack installed		
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🚇 Speech	A Language pack installed		

5) Restart the OfficeCam software and select output format to "MP3 (Text to speech)" to scan a France document then double-click on the left side thumbnail to enter edit mode, you are now able to select a matching French voice ("Hortense" here)

Microsoft David Desktop - English (United States) Microsoft Zira Desktop - English (United States) Microsoft Hortense Desktop - French Microsoft Haruka Desktop - Japanese Microsoft Hanhan Desktop - Chinese (Taiwan) Microsoft Hortense Desktop - French

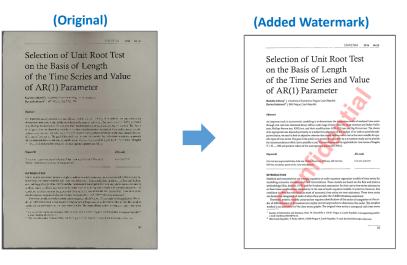
Adding a Watermark in Scanned Document File

To add a common watermark such as DRAFT or CONFIDENTIAL to your scanned document, you can follow the following procedures:

- 1) Click on the [Document] function in the top menu bar.
- 2) Click on the Watermark icon in the left-hand side toolbar to bring up the Watermark setting dialog.
- 3) In the Watermark setting dialog, select [Add Watermark].

Watermark Setting		x
O No Watermark		
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	Apply OK Cancel	

- 4) Type your watermark text in the **Content** box. You can try different fonts, size, colors, transparency, and choose a layout while you're at it.
- 5) Click [**OK**] to apply the Watermark settings to your document. Now you can try to scan a document with the added Watermark.



Configuring the PDF Settings

The documents you process with this software can be saved as PDF with differing settings. The following steps can guide you in settings the detail options of a PDF file.

- Click on the settings icon in the upper right-hand side of the main window and select "Setting" from the drop-down list.
- 2) Choose the "PDF Settings" tab.

HotKey Settings	Email	Sub-Camera Settings
Menu Options		Image Options
PDF Compression		
PDF(Image)	Standard C	ompression 🗸
PDF(Searchable)	Standard C	ompression 👻
IPG Compression		
JPG	Standard C	ompression 👻

3) In the PDF Settings dialog, you can set the file compression as low, standard, or high in the drop-down list of each type PDF format.

	Standard Compression
	Low Compression Rate (High image quality, bigger size)
4)	High Compression Rate (Low image quality, smaller size)

5) Click [Confirm] to apply these PDF settings to your document.

PDF (Image)

When you select this file type, this software cannot perform text recognition in your document. Your PDF file will not be text-searchable, as it only contains the image of your original document.

PDF (Searchable)

This file type is most commonly used. It contains two layers: the recognized text, and the original image on top of the text. This way, you have both access to the recognized text - *-and you still see the original image.

Supported OCR Languages

The VIISAN OfficeCam software is embedded with a powerful OCR engine, which allows scan documents and converts them into a searchable PDF, editable Word, Text, or Excel file. The OCR function supports the following languages.

English	German	French
Spanish	Italian	Polish
Swedish	Danish	Norwegian
Dutch	Portuguese	Brazilian
Galician	Icelandic	Greek
Czech	Hungarian	Romanian
Slovak	Croatian	Serbian
Slovenian	Luxembourgish	Finnish
Russian	Belarusian	Ukrainian
Macedonian	Bulgarian	Estonian
Lithuanian	Afrikaans	Albanian
Catalan	Irish Gaelic	Scottish Gaelic
Basque	Breton	Corsican
Frisian	Norwegian Nynorsk	Indonesian
Malay	Swahili	Tagalog
Japanese	Korean	Simplified Chinese
Traditional Chinese	Quechua	Aymara
Faroese	Friulian	Greenlandic
Haitian Creole	Rhaeto Romance	Sardinian
Kurdish	Cebuano	Bemba
Chamorro	Fijian	Ganda
Hani	ldo	Interlingua
Kikongo	Kinyarwanda	Malagasy
Ori	Mayan	Minangkabau
Nahuatl	Nyanja	Rundi
Samoan	Sotho	Sundanese
Tahitian	Tongan	Tswana
Wolof	Xhosa	Zapotec
Javanese	Nigerian Pidgin	Occitan
Manx	Tok Pisin	Bislama
Hiligaynon	Kapampangan	Balinese
Bikol	llocano	Madurese
Waray	Serbian Latin	Latin
Latvian	Hebrew	Numeric
Esperanto	Maltese	Zulu
Afaan Oromo	Asturian	Azeri (Latin)

Luba	Papiamento	Tatar (Latin)
Turkmen (Latin)	Welsh	Arabic
Farsi	Mexican Spanish	Bosnian (Latin)
Bosnian (Cyrillic)	Moldovan	German (Switzerland)
Tetum	Kazakh (Cyrillic)	Mongolian (Cyrillic)
Uzbek (Latin)	Simplified Chinese+English	Traditional
		Chinese+English
Japanese+English	Turkey	

NOTE:

- In order to correctly utilize the built-in OCR feature, when using the OCR function, please set [Image Settings] option to "B&W (Document)" or "B&W (Red Stamp)", this will help to speed up the OCR recognition process.
- 2) If the document is placed in landscape, please check the "Auto Page Orientation" function in the top menu bar, this function will help rotate the pages based on the text orientation.

FAQs (Frequently Asked Questions)

Q1: Why am I seeing the video from the Webcam instead of the book scanner?

A1: Please select the correct camera device by clicking on the [Device] setting in the lower left corner of the main window, and then select the correct book scanner device.

Q2: Why are there some noises (black dots) on my scanned document?

A2: When scanning a black and white document, please choose the "B&W (Red Stamp)" option from [Image Settings] feature settings for better image quality.

Q3: Why are there shadows on my scanned document?

A3: Please choose the "B&W (Red Stamp)" option from [Image Setting] feature settings and try again.

Q4: How can I merge multiple documents into one PDF?

A4: Please choose the "Multiple" option in [Page] feature settings, and please choose the "PDF" option from [Output] feature settings.

Q5: Why can't the document be detected?

A5: Please make sure the document is on the black soft mat or try to restart the software.

Q6: Why does the image appear to be over-exposed? The text can't be seen.

A6: Please place document in the center of scanning window.

Q7: After capture, where are images been stored?

A7: Please click the "Open" button on the right-hand side of the software' main window. The default destination is "My Documents", but you can also change the storage destination by clicking the [Select] button.

If the device cannot be detected for a long time, you can try the following.

- Change the USB port.

if the document scanner is connected with other USB devices at the same time, you can disconnect other USB devices, and then restart the scanner and try again.

-For Windows 10 computer

Go to "Settings Privacy Camera" to check whether the permission is allowed.

-Disable anti-virus software

If you have installed anti-virus software, please manually add the VIISAN client to the whitelist of the anti-virus software.

-Watch our video tutorial

if the problem cannot be solved with the above methods, click to view the video tutorials at https://www.viisan.com/en/video/type1.html

-Contact customer service

if you still need assistance, please contact our customer service at <u>info@viiisan.com</u>, We would be answered your email questions within 24 hours on business days.